

National Conference of Bar Foundations
Meeting of the Board of Trustees
Thursday, March 4, 2021, 1:00 pm Central Time
Via video conference

MINUTES

1. The meeting was called to order by Jim Huggler at 1:00 p.m.
2. Board members present included: Deborah Auspemyer, Dan Burns, Hinda Carbon, Mary Groth, Jim Huggler, Lori Keating, Tom Lynch, Martha Madrid, Beth McElroy, Candice Pace, Laura Powers, and Tom Tinder.
 - a. Kirra Jarratt was absent, providing testimony for the Council of the District of Columbia
 - b. Jenny Dorsten of Impact Management Services was also present.
3. Tom Lynch moved and Beth McElroy seconded to approve the minutes of the December 10, 2020, board meeting. The motion carried.
 - a. Tom Lynch asked about language making Jodi Fisher an account owner for bank accounts. Jim Huggler explained this gives additional access if needed.
4. Dan Burns gave the financial report.
 - a. Total current bank account assets are \$92,011.90. Fiscal year to date gross profit is \$23,276.02, with a recently received Gold Sponsorship of \$5,000.00 from LexisNexis outstanding from the report. Fiscal year to date expenses are \$15,774.13, with a few bills outstanding to be paid this month.
 - b. Martha Madrid and Tom Tinder asked about dues and contribution totals.
 - c. Tom Lynch asked about moving retreat fees from foundation management fees to a retreat category.
 - d. Tinder moved and Deb Auspemyer seconded to approve the financial report as amended. The motion carried.
5. Martha Madrid provided a membership report. NCBF kicked off webinars in January with 22 participants on the membership benefits webinar. The Membership Committee has been contacting those who have not yet submitted their dues and has been receiving payments. A total of \$3,400.00 dollars has been brought in since February. Personal contact has been helping. Martha thanked those who have been making calls for this.
 - a. Tom Tinder asked how many current members there are, and Martha reported there are 71.
6. Candice Pace and Laura Powers provided a communication report. The monthly newsletter will now be called the *Foundation Forum*, and it will be a hybrid of the previous *Foundation Forum* and *123* newsletters. Board members are encouraged to send any content for the newsletter and social media to Jenny Dorsten.

- a. Martha Madrid, Laura Powers, and Mary Groth commented that the webinar about using inclusive language was very helpful.
7. Mary Groth provided a report from the Nominating Committee. Jim Huggler, Tom Tinder, Kirra Jarratt and Andrea Stone are the other committee members. The committee will put together a slate of new directors for members to consider and a slate of officers for the board members to consider. A call for nominations has been provided for the members and a slate is due by April 1. The committee will need to do some outreach to members who may want to serve. The committee is striving for a diverse, inclusive board. Two director spots will be open with Deb Auspelmyer and Kirra Jarratt terming off. Bylaws require the board to have 11-15 trustees.
 - a. Tom Tinder asked if there are any current board members whose first term is ending. Mary Groth indicated Beth McElroy and Candice Pace's first terms are ending this year and they are each eligible to serve a second consecutive term.
8. Jim Huggler gave a programming report. Laura Powers helped secure a speaker for the March webinar, and Kirra Jarratt is helping with the April webinar topic and speaker. Jim will be in touch with the Programming Committee about planning sessions for after April.
9. Dan Burns provided a report on restructuring the sponsorship structure, which was put together by Candice Pace and Laura Powers. Benefits have been defined for the existing Gold, Silver and Patron sponsorships, and two new tiers of webinar sponsorships have been added.
 - a. Gold, \$5,000 -- includes benefits for appearing on NCBF website, a webinar, the NCBF Annual Meeting, social media, and *Foundation Forum*.
 - b. Silver, \$2,500, and Patron, \$1,000 -- include benefits for appearing on NCBF website, the NCBF Annual Meeting, and social media
 - c. New webinar sponsorships, \$250-500, include benefits for speaking at a webinar and having logo presence on promotional materials.
 - d. Deb Auspelmyer asked if individuals can sponsor, and Dan and Candice clarified that individuals can sponsor, as well as organizations.
 - e. Tom Tinder moved and Tom Lynch seconded to approve the sponsorship structure. The motion carried.
10. Tom Tinder gave a report from the Strategic Planning Committee. A copy was provided to the board in advance. A membership survey was conducted last year. Overwhelmingly, respondents indicated they do not wish to continue with a mid-year meeting, and they would like to continue with an annual meeting at a central/midwest location for one and half days. The committee recommends having an NCBF annual meeting, Thursday July 29 - Saturday, July 31, in Chicago. The American Bar Association had planned an annual meeting in August 4-10, with the location to be determined. NABE will not participate in ABA annual meeting. NABP and has not determined if they will participate in ABA annual meeting. NAIP will be holding a one-day virtual meeting this summer. Committee member Bob Glaves has worked on ideas for logistics, and recommends the Hotel Julian near Millennium Park, which has offered sleeping rooms at \$147 per night. The hotel does not have a meeting space, and other options include a meeting space across the street, estimated at \$5000 per day, or at the Chicago Bar Foundation, approximately a ten-minute walk from the hotel, with complimentary meeting space. Food would be sourced separately. Bob additionally suggested the Illinois Bar Foundation as a possible

meeting location. The goal is to keep two nights logging for \$300 or less, and an event registration fee of \$300 or less.

- a. The committee proposes a schedule of arriving on Thursday with a board meeting that afternoon. Programming would take place Friday morning and afternoon with a group lunch and group dinner. Saturday would include a breakfast and programming in the morning, followed by a late morning board meeting.
- b. The committee would like to send out a member survey with general information as proposed, to gauge interest and any travel constraints.
- c. Deb Auspelmyer and Martha Madrid discussed the option of having groups sponsor members' attendance at the event.
- d. Jim Huggler indicated the Chicago and/or Illinois Bar Foundations should receive sponsorship recognition if they host at their space.
- e. Beth McElroy moved and Martha Madrid seconded to approve the Strategic Planning Committee's recommendations to hold an Annual Meeting in Chicago, July 29-31. The motion carried.

11. New Business

- a. Dan Burns moved and Deb Auspelmyer seconded to approve the Decision Matrix. The motion carried.

12. Jim Huggler gave the President's report. He appreciates working with Impact. He still has not received a working password from ABA for the Google Drive with past records.

13. The meeting adjourned at 2:09 p.m.